

**Date:** 20010719

**File:** 181-2-458

**Citation:** 2001 PSSRB 75



Public Service Staff  
Relations Act

Before the Public Service  
Staff Relations Board

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BETWEEN

**PUBLIC SERVICE ALLIANCE OF CANADA**

Bargaining Agent

and

**TREASURY BOARD**

Employer

**RE:** Designated Positions -  
Program and Administrative Services Group

**Before:** Yvon Tarte, Chairperson

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(Decided without an oral hearing)

## DECISION

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[1] In *Public Service Alliance of Canada v. Treasury Board*, 2000 PSSRB 56 (181-2-458), the Board designated positions in the Program and Administrative Services Group bargaining unit pursuant to subsection 78.1(6) of the *Public Service Staff Relations Act* (Act). Diskette *Table = I Zip file* (the “old diskette”) contains the list of all of the positions which the parties agreed had safety or security duties as of that date.

[2] On July 10, 2001, the employer advised the Board that the parties agreed to amend the list in the old diskette. Enclosed with the employer’s letter was a Memorandum of Agreement, by which the parties agreed to amend the list in the old diskette, together with a new diskette bearing identification *Table 1-11.zip* (the “new diskette”). The employer advised the Board that the bargaining agent has been provided with a copy of this new diskette. This new diskette is accepted by the Board as containing the list of all of the positions which the parties now agree have safety or security duties.

[3] On the basis of the agreement of the parties, the Board hereby revokes the designation of any positions that appeared on the old diskette and that do not appear on the new diskette. The Board also revokes the Forms 13 issued for those positions. The Board will destroy any Forms 13 that have been returned by the employer. The Board directs the employer to return forthwith any Forms 13 still in its possession and that have not been distributed to the employees in those positions. Furthermore, the employer is to make every reasonable effort to obtain any Forms 13 that have been so distributed to employees in those positions. The bargaining agent is to cooperate in this regard. The Board will destroy those Forms 13 when returned by the employer.

[4] Also, on the agreement of the parties and pursuant to subsection 78.1(6) of the Act, the Board hereby designates any positions that appear on the new diskette and that did not appear on the old diskette.

[5] Pursuant to section 78.5 of the Act, the Board hereby authorizes the employer to inform the employees occupying the positions designated above. For this purpose, the Board will provide the employer with a Form 13 for each of those positions, containing all the information required, with the exception of the name of the employee occupying the designated position and the "Dated at..." portion of the Form, which is to be completed by the employer prior to notification.

[6] Furthermore, the persons who occupy the positions designated above are to be so informed within the time limit and pursuant to the procedure specified in subsection 60(1) of the *P.S.S.R.B. Regulations and Rules of Procedure, 1993* (Regulations). Thereafter, future occupants of a designated position shall be notified within 30 days of the date on which they first occupy the position.

[7] Finally, the Board draws the employer's attention to its responsibility under subsection 60(2) of the Regulations that, on the notification of an employee who occupies a designated position, it is to provide forthwith a copy of the notice referred to in subsection 60(1) to the bargaining agent.

**Yvon Tarte  
Chairperson**

**OTTAWA, July 19, 2001.**